

ACS MONTHLY UPDATE GLOSSARY OF INDICATORS

Protective Services includes the citywide field offices which investigate abuse/neglect reports, assess service needs, and make referrals to appropriate services.

PROTECTIVE SERVICES

Number of SCR Intakes	Total number of abuse/neglect reports referred from the New York State Central Register to ACS for investigation during the month. The State Register makes the decision as to whether to register a call as a report.
Number of SCR Consolidated Investigations	Consolidated Investigations exclude those reports that have been consolidated according to the new OCFS procedures, went into effect in January 2004, that requires local districts to consolidate certain reports based on a set of identified criteria.
Number of Children in the Consolidated Investigations*	Total number of children (ages 0-18) alleged to be the subjects of abuse/neglect reports received by ACS for investigation in a given month.
Percent of High Risk Reports	Percentage of abuse/neglect reports that come in through the State Central Register to which one or more of 13 codes of ACS' internal High Risk Protocol applies. The Protocol establishes case assignment priorities depending on the level of high risk.
Investigative CWs Assigned (PD + TRN)	Number of assigned Diagnostic Child Protective Specialists (CPS) in field units on the last day of the month plus new CPS trainees in the Satterwhite Academy.
Pending Rate	The average number of new cases received by each available Diagnostic Child Protective Specialist worker during the month.
Average Caseload (P/D + SUP I) Combined	Total number of cases carried on the last day of the month divided by the total number of Diagnostic Child Protective Specialists and Supervisors (Sup I) on the last day of the month.
Average Caseload (P/D CWs)	Total number of cases carried on the last day of the month divided by the total number of Diagnostic Child Protective Specialists on the last day of the month.
Workers with over 30 cases	Total number of Diagnostic Child Protective Specialists carrying 30 or more cases at the end of the month.
24-Hr Response Rate (Internal)	Percent of total abuse/neglect reports received during the month where a significant contact was made within 24 hours of receipt of those reports.
Indication Rates	Percent of abuse/neglect reports referred for investigation during the month that are indicated by ACS. An abuse/neglect report is indicated when the investigation finds credible evidence of abuse or neglect.
Number of Instant Response Team Cases	Number of SCR Investigations that warranted responses from the Instant Response Team.

The Office of Special Investigations investigates allegations of abuse and neglect of children in Kinship Foster Care, Foster Boarding Homes, Day Care and Head Start.

OFFICE OF SPECIAL INVESTIGATIONS (OSI)

Total Number of Abuse/Neglect Reports	Total number of abuse/neglect reports in a month received in which children in Foster Care, Kinship Foster Care, Non-Kinship Foster Care, Day Care and Head Start are subjects.
Kinship Foster Care	Sub-total number of abuse/neglect reports in a month received in which children in kinship foster care are subjects.
Non-Kinship Foster Care	Sub-total number of abuse/neglect reports in a month received in which children in non-kinship foster care are subjects.
Day Care	Sub-total number of abuse/neglect reports in a month received in which children in Day Care are subjects.
24-Hour Response Rate	Percent of total abuse/neglect reports received during the month where a significant contact was made within 24 hours of receipt of those reports.
48-Hour Home Visit Rate	Percent of total abuse/neglect reports received during the month where a home visit was made within 48 hours of receipt of those reports.
Indication Rates	Percent of abuse/neglect reports referred for investigation during the month that are indicated by ACS. An abuse or neglect report is indicated when the investigation finds credible evidence of abuse or neglect.
Investigative Caseworkers Available	Weighted average of the total number of OSI Child Protective Specialists available to carry cases during the month.
Pending Rate	The actual number of pendings, or new cases, per available OSI Child Protective Specialist during the month.

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FOSTER CARE SERVICES

Foster Care Services are provided both by Contract Agencies and ACS directly. The in care census is the total population of children in active 24-hour Foster Care with Contract Agencies and ACS Direct Care as of the last day of the month.

IN CARE CENSUS

Contract Total	Total number of children in active foster care within Contract Agencies on the last day of the month.
Congregate	Sub-total number of children in Contract Congregate Care (Agency Operated Boarding Home, Group Home, Group Residence and Institution), on the last day of the month.
Family Foster Care (FBH)	Sub-total number of children in Contract non-kinship Foster Boarding Homes on the last day of the month.
Kinship	Sub-total number of children in Contract Kinship Homes on the last day of the month.

Direct Total	Total number of children in active care within ACS Direct Care on the last day of the month.
Congregate	Sub-total number of children in ACS Direct Congregate Care (Agency Operated Boarding Home, Group Home, Group Residence, Institution) on the last day of the month.
Family Foster Care (FBH)	Sub-total number of children in ACS Direct non-kinship Foster Boarding Homes on the last day of the month.
Kinship	Sub-total number of children in ACS Direct Kinship Home on the last day of the month.

Grand Total	Grand total number of children in active care (ACS Direct plus Contract Agencies) on the last day of the month.
Congregate	Sub-total number of children in Congregate Care (ACS Direct plus Contract Agencies) on the last day of the month.
Family Foster Care (FBH)	Sub-total number of children in Foster Boarding Homes (ACS Direct plus Contract Agencies) on the last day of the month.
Kinship	Sub-total number of children in Kinship Homes (ACS Direct plus Contract Agencies) on the last day of the month.

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FOSTER CARE SERVICES

In Family Court, legal petitions are voluntarily filed by parents or involuntarily by the Office of Legal Affairs on behalf of ACS Division of Child Protection Field Offices for Foster Care placements. These petitions provide for court intervention to protect a child from abuse or neglect.

Children in Court Cases Filed for Foster Care Placement

Total Children in Legal Actions	Total number of children in Legal Actions for Foster Care Placement (Vol 358A & Article 10 Petitions) during the month. These petitions are filed in Family Court
Voluntary 358A Petitions	Sub-total number of petitions filed as a result of the parent signing the voluntary placement agreement (Vol 358A) in and/or with the court.
Article 10 Petitions	Sub-total number of Article 10 petitions filed by Office of Legal Affairs on behalf of the field offices as a result of abuse and neglect allegations filed against parents.

This represents the number of children admitted into Congregate, Foster Boarding Home and Kinship Foster Care during the month.

Admissions

Total	Total number of children admitted into foster care (Congregate Care + Foster Boarding Home + Kinship Care) during the month.
Congregate	Sub-total number of children admitted into Congregate Care during the month.
Family Foster Care (FBH)	Sub-total number of children admitted into non-kin Foster Boarding Homes during the month
Kinship	Sub-total number of children admitted into Kinship Care from foster care during the month.

This represents the total number of children discharged from Foster Care during the month.

Discharges

Total	Total number of children discharged from foster care during the month.
Adoption	Sub-total number of children discharged to adoption during the month.
Other Discharges (To Home, Ind. Living,etc.)	Sub-total number of children discharged to be reunified with parents or to enter the Independent Living program during the month.

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CASE MANAGEMENT

ACS office that monitors the services (foster care & preventive) provided by the Contract Agencies to children and families in their care. They approve Uniformed Case Records, facilitate court extensions, monitor case conferences and Service Plan Reviews.

Office Contract Agency Case Management

Foster Care Cases	Number of active foster care cases monitored by the Office of Contract Agencies Case Management (OCACM) as of the last day of the month.
Number of Children	Number of children in the active foster care cases monitored by OCACM as of the last day of the month.
Workers Assigned	Number of OCACM Child Welfare Specialists (CWS) assigned to carry foster care cases as of the last day of the month.
Average Caseload	Total number of foster care cases carried on the last day of the month divided by the total number of OCACM Child Welfare Specialists assigned to foster care on the last day of the month.
Preventive Cases	Number of active preventive cases monitored by OCACM as of the last day of the month.
Number of Children	Number of children in the active preventive cases monitored by OCACM as of the last day of the month.
Workers Assigned	Number of OCACM Child Welfare Specialists assigned to carry preventive cases as of the end of the month.
Average Caseload	Total number of active preventive cases carried on the last day of the month divided by the total number of OCACM Child Welfare Specialists assigned to preventive on the last day of the month.

ACS Office of Adoption Case Management provides case management for children, served by Contact Agencies, whose planning goal is adoption.

Adoption Case Management

Number of Cases	Number of adoption cases carried by Adoption Case Management (ACM) caseworkers on the last day of the month.
Number of Children	Number of children in the cases carried by ACM caseworkers on the last day of the month.
Workers Assigned	Number of ACM caseworkers assigned to carry cases on the last day of the month.
Average Caseload	Total number of cases carried on the last day of the month divided by the total number of ACM caseworkers on the last day of the month.

Direct Foster Care Services (DFCS)

ACS Office of Direct Foster Care Services (provide kin and non-kin FBH services only).

Foster Care Children (kinship and non-kinship)	Number of children in ACS Direct Kinship & Non-kinship FBH on the last day of the month.
Workers Assigned	Number of ACS Direct Foster Care Caseworkers assigned to carry cases on the last day of the month.
Average Caseload	Total number of direct care kin and non-kin FBH cases carried on the last day of the month divided by the total number of DFCS caseworkers on the last day of the month.

Direct Care Adoption

ACS office that oversees Direct Foster Care Adoption. They manage the cases of children in direct foster care who have a goal of adoption.

Foster Care Children	Number of children carried by Direct Care Adoption (DCA) caseworkers on the last day of the month.
Workers Assigned	Number of DCA caseworkers assigned to carry cases as of the last day of the month.
Average Caseload	Total number of DCA cases carried on the last day of the month divided by the total number of DCA caseworkers on the last day of the month.

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Adoption is a process of finding suitable homes for children when reunification with birth parents becomes unattainable. Finding an adoptive home begins in earnest when the court terminates the rights of a child's parents. The child is then freed to be adopted by willing and able parents who can provide safe and stable environment.

ADOPTION

Total Children w/Adoption Goal	Total number of children with a discharge goal of adoption in both ACS Direct & Contract Agencies' foster care.
Direct	Sub-total number of children with a discharge goal of adoption in ACS Direct care.
Contract	Sub-total number of children with a discharge goal of adoption in Contract Agencies' care.
% Goal set within 12 months of FC Admission*	Percentage of children with a goal change to adoption within 18 months of entry into foster care .
Children Freed and In Adoptive Placement	Total number of children freed and in adoptive placement in both ACS Direct and Contract Agencies' care. These are the children whose parental rights have been terminated and are ready for adoption.
Direct	Sub-total number of children freed and in adoptive placement in ACS Direct care.
Contract	Sub-total number of children freed and in adoptive placement in Contract Agencies care.
% Freed within 12 months of Termination of Parental Rights (TPR)filing*	Percentage of children freed for adoption within 12 months year from time Termination of Parental Rights (TPR) was filed.
# of Freed Children Placed in Adoptive Homes*	Percentage of children freed and in adoptive placement.
Total Children Adopted	Total number of children adopted both from ACS Direct and Contract Agencies' care. These are the children who have been adopted and are residing in respective adoptive homes.
Direct	Sub-total number of children adopted from ACS Direct care at the end of the month.
Contract	Sub-total number of children adopted from Contract Agencies' care at the end of the month.
Children Adopted by Age**	
Under 9 years old	Number of children who were under 9 years old at the time of adoption.
9-12 years old	Number of children who were under 9 years old at the time of adoption.
13-21 years old	Number of children ages 13 and over at the time of adoption.

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PREVENTIVE SERVICES

Preventive services are in-home services provided by contract agencies to prevent foster care placement and to strengthen family functioning. These agencies provide counseling and other individual or group interventions to the families being served based on assessment of needs.

PURCHASED PREVENTIVE SERVICES

Total Cases	Totals are aggregations of the General Preventive and Family Rehabilitation programs described below.
Cases Opened	Total number of new cases opened by contract preventive agencies during the month.
Cases Closed	Total number of cases closed by contract preventive agencies during the month.
Total Active Cases	Total number of active cases carried as of the last day of the month.
Cumulative Cases for FY	Total number of cases carried over from the previous Fiscal Year in addition to new cases opened during the current Fiscal Year. As such, the number is the total number of families served at some point in time during the current Fiscal Year.
Pending Cases	New cases opened within the previous 30 days and still being assessed for services.
Total Children	
Total Opened	Total number of children in new cases opened by contract preventive agencies during the month.
Total Active	Total number of children in active cases carried by contract preventive agencies as of the last day of the month.

Preventive program intended to prevent foster care placement, as well as to expedite discharge of children from foster care and reunite them with their families.

General Preventive

Cases Opened	Total number of new general preventive cases assigned to contract agencies during the month..
Cases Referred by ACS	Sub-total of accepted new cases referred by ACS Child Protective Services to general preventive services.
% Referred by ACS	Percentage of ACS referred new cases relative to the total number of new general preventive cases opened.
Utilization Rate	Percentage of active general preventive cases relative to program capacity.
Pending Cases	New general preventive referrals within the previous 30 days and still being assessed for services.

The Family Rehabilitation Program (FRP) serves families for whom parental substance abuse is a problem. FRP is available to parents involved in a child protective case. FRP is a direct preventive service, yet is not included in the Direct Preventive count since it is an intensive, short-term program that is usually followed by Contracted Preventive Services.

Family Rehabilitation Program

Cases Opened	Total number of new cases assigned to the Family Rehabilitation Program during the month.
Cases Closed	Total number of FRP cases that are closed during the month.
Total Active Cases	Total number of FRP cases open on the last day of the reporting period.
# Cumulative Cases FY	Total number of FRP cases carried over from the previous Fiscal Year in addition to new cases opened during the current Fiscal Year. As such, the number is the total number of families served by FRP at some point in time during the current Fiscal Year.
Utilization Rate	Percentage of active cases relative to FRP capacity.
Pending Cases	New FRP referrals within the previous 30 days and still being assessed for services.

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PREVENTIVE SERVICES

Direct Preventive Services represents three types of in-home services, provided directly by ACS staff, which include primarily Court Ordered Supervision cases, as well as Homemaking and Housing Subsidy. Homemaking and Housing Subsidy cases pertain only to families who are receiving no other ACS services; they are a relatively small subset of the total number of families receiving direct preventive services. Most families receiving Homemaking or Housing Subsidy services are receiving them as part of either direct or contract foster care or Purchased Preventive Services and as such are counted in those categories.

ACS DIRECT PREVENTIVE SERVICES

Family Court may make dispositional recommendation on abuse/neglect cases that require ACS to monitor families' progress with specialized counseling services. Court Ordered Supervision (COS) Units, located in the Division of Child Protection, provide this monitoring as well as coordinating all other preventive services the families may be receiving.

Court Ordered Supervision

Opened Cases	Total number of new cases assigned as a result of a court action during the month.
Closed/Transferred Cases	Total number of COS cases that are closed or transferred during the month.
Active Cases	Total number of COS cases open on the last day of the reporting period.
Average Caseload (Caseworkers)	Total number of cases carried on the last day of the month divided by the total number of COS caseworkers on the last day of the month.
Average Caseload (CW&SUP)	Total number of cases carried on the last day of the month divided by the total number of COS caseworkers and COS supervisors on the last day of the month.
Percent Cases with Two Home Visits	Percent of mandated cases in which 2 home visits were made by a COS caseworker during the month.

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The Family Preservation Program (FPP) provides short-term, at-home intensive foster care preventive services to families referred or approved by ACS. This program is for high-risk families who are part of a child protection case.

Family Preservation Program

New Referrals (Families)	Total number of new families referred to the Family Preservation Program (FPP) during the month.
Referrals Accepted (Opened Cases)	Total number of new families accepted for FPP during the month.
% Referrals Accepted	Percent of total referrals accepted for FPP during the month.
Closed Cases w/ Compl. Intervention	Total number of FPP cases that are closed with complete intervention.
Closed Cases w/ Incompl. Intervention	Total number of FPP cases that are closed without complete intervention.
Active Families (cases)	Total number of FPP families (cases) open on the last day of the reporting period.
Cumulative Cases for FY	Total number of cases carried over from the previous Fiscal Year in addition to new FPP cases opened during the current Fiscal Year. As such, the number is the total number of families served at some point in time during the current Fiscal Year.
Number of Families Served during the Month	Total number of FPP families carried over from the previous month in addition to new cases opened during the current month.
Number of Active Children	Total number of children in FPP cases that are open on the last day of the reporting period.
Caseworkers Available	Total number of FPP caseworkers available to carry cases on the last day of the month.
Caseworkers Assigned	Total number of FPP caseworkers assigned to cases on the last day of the month.
Average Caseload	Total number of active cases carried on the last day of the month, plus closed cases with complete interventions plus closed cases without complete interventions, divided by the total number of FPP caseworkers on the last day of the month.

These services include the entire spectrum of families who are receiving housing services exclusively (and counted as part of the Direct Preventive Services count) or are receiving housing subsidies as a component of foster care or Purchased Preventive Services.

Housing Subsidy Services

Rental assistance payments that are designed to accelerate the return of children to their families who were placed in care due to inadequate housing or homelessness. The subsidies are available to parents with children in foster care.

Foster Care Housing Subsidy

Opened Cases	Total number of new cases assigned during the month for families with children in foster care and who do not have adequate housing.
Closed Cases	Total number of cases receiving foster care housing subsidies that closed during the month.
Active Cases	Total number of foster care housing subsidy cases that are open as of the last day of the reporting period.
Cumulative Cases	Total number of cases carried over from the previous Fiscal Year in addition to new foster care housing subsidy cases opened during the current Fiscal Year. As such, the number is the total number of families served at some point in time during the current Fiscal Year.

Rental assistance payments that are designed to help prevent foster care placement due to inadequate housing or homelessness. The subsidies are available to parents with children at risk of being placed in care.

Preventive Housing Subsidy

Opened Cases	Total number of new cases assigned during the month for children at risk of being placed into foster care.
Closed Cases	Total number of cases receiving preventive housing subsidies that closed during the month.
Active Cases	Total number of preventive housing subsidy cases that are open as of the last day of the reporting period.
Cumulative Cases	Total number of cases carried over from the previous Fiscal Year in addition to new preventive housing cases opened during the current Fiscal Year. As such, the number is the total number of families served at some point in time during the current Fiscal Year.

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PREVENTIVE SERVICES

Homemaking is a preventive service medically prescribed with the goal to prevent placement of children or to discharge children from foster care. The Homemaker assists the entire household with chores and may serve as a teacher for the parent. Homemaking Services include the entire spectrum of families whose cases are either receiving homemaking services exclusively, or are receiving homemaking as a component of foster care or preventive services.

Homemaking

Opened Cases	Total number of new homemaking cases assigned during the month.
Closed Cases	Total number of cases receiving homemaking services that closed during the month.
Active Cases	Total number of homemaking cases that are open as of the last day of the reporting period.
Cumulative Cases	Total number of cases carried over from the previous Fiscal Year in addition to new homemaking cases opened during the current Fiscal Year. As such, the number is the total number of families served at some point in time during the current Fiscal Year.

The Teenage Services Act (TASA) identifies and serves pregnant and/or parenting teenagers under the age of 19 who are receiving public assistance. TASA offers these teenagers case management services on a voluntary basis and provides a wide range of services that may be needed to help them raise a family and eventually to become financially independent.

TASA--Long Term Cases

Opened Cases	Total number of new TASA cases assigned during the month.
Closed Cases	Total number cases receiving TASA services that closed during the month
Active Cases	Total number of TASA cases that are open as of the last day of the reporting period.
Average Caseload	Total number of cases carried on the last day of the month divided by the total number of TASA caseworkers on the last day of the month.
Cumulative Cases	Total number of cases carried over from the previous Fiscal Year in addition to new TASA cases opened during the current Fiscal Year. As such, the number is the total number of families served at some point in time during the current Fiscal Year.

CHILD CARE

Total Enrollment	Total number of children enrolled in Child Care programs at end of the month.
Group Child Care	Number of children enrolled in Group Child Care programs.
Contract	Number of children enrolled in fully funded Group Child Care programs.
Voucher	Number of children receiving Group Child Care services under the Voucher program.
Family Child Care	Number of children enrolled in Family Child Care programs at end of the month.
Contract	Number of children enrolled in fully funded Family Child Care programs.
Voucher	Number of children receiving Family Child Care services under the Voucher program.
Informal Care (Voucher)	Number of children cared for by unregistered relative or neighbor.

HEAD START

Total Enrollment	Number of children enrolled in Head Start programs at end of the month.
Regular Enrollment	Number of children enrolled in regular Head Start programs.
Collaborative Enrollment	Number of children enrolled in collaborative Head Start programs.
Community Based CC Partner	Number of children enrolled in Community Based Child Care Partnership Programs.

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Placement Services is responsible for placing children with an agency when they enter foster care. Most placements are emergency placements – a result of an emergency removal from the home or some other immediate occurrence. Pre-Placement Services (PPS) provides a safe and secure haven for children who are waiting for an appropriate placement. Here, children receive a medical screening, food, clothing and social services to ease their trauma and to prepare them for placement.

PRE-PLACEMENT SERVICES

Total PPS Child Care Days	Total care days for the children served at Pre-Placement for each month.
Number of Child Care Days that are Overnight	Total care days of children with overnight episodes at Pre-Placement for each month.
Percent Child Care Days that are Overnighter	Percent of care days that were overnight at Pre-Placement each month.
Percent Child Care Days that are Overnight by Teens	Percent of overnight care days at Pre-Placement that are experienced by Teens.
Percent Child Care Days that are Overnight by PINS	Percent of overnight care days at Pre-Placement that are experienced by children designated by Family Court as Persons in Need of Supervision (PINS).