

DEPUTY CHIEF ACTUARY

Job Description

The New York City Office of the Actuary (“NYCOA”) is seeking an experienced Enrolled Actuary (“EA”) who is either a Fellow of the Society of Actuaries (“FSA”) or an Associate of the Society of Actuaries (“ASA”) to serve as a Deputy Chief Actuary. The successful candidate will report to the Chief Actuary for the New York City Retirement Systems (“NYCRS”).

Responsibilities will include attending meetings of the Boards of Trustees of the NYCRS, interacting with other governmental agencies, legislative bodies, outside actuarial auditors and outside accounting auditors, assisting with the day-to-day operations of the agency and providing technical support to the Chief Actuary.

Duties may also include facilitating the preparation of pension and OPEB actuarial valuations, developing cost estimates, including those for Fiscal Notes, and preparing advisory reports such as asset/liability projections.

Duties may also include assistance in processing individual retirement cases for legal certification, developing rules, procedures and systems for administration of the Retirement Systems and support for litigation.

Job Requirements

Candidate must have an FSA or ASA with an EA designation, be technically proficient, detail-oriented and have strong organizational, interpersonal and communication skills. Knowledge of and experience with financial economics, asset/liability modeling, actuarial assumption development and experience studies is beneficial.

Candidate must have versatile computer abilities and be facile with work management software tools. Candidate must have a proven history of successfully serving large pension and OPEB clients and managing actuarial staff. Experience with Public Employee Retirement Systems is a plus.

Other

The City of New York offers an excellent benefits package. Salary will be based on skills and experience.

The NYCOA is an Equal Opportunity Employer.

If interested, please provide a cover letter, together with a resume, to Mr. Robert C. North, Jr., Chief Actuary, at OAJobs@actuary.nyc.gov.