

DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES  
DIVISION OF CITYWIDE PERSONNEL SERVICES  
PROPOSED AMENDMENT TO CLASSIFICATION

PUBLIC NOTICE IS HEREBY GIVEN of a public hearing to amend the Classification of the Classified Service of the City of New York.

A public hearing will be held by the Commissioner of Citywide Administrative Services in accordance with Rule 2.6 of the Personnel Rules and Regulations of the City of New York at 1 Centre Street, Pre-Bid Room, 18<sup>th</sup> Floor North (18<sup>th</sup> floor public access only from South elevators), New York, NY 10007.

**MONDAY, May 4, 2009 at 10:00 AM**

Copies of the proposal memorandum, the proposed classification resolution and the proposed class specifications for the titles listed below can be viewed on the DCAS Website at: [www.nyc.gov/dcas](http://www.nyc.gov/dcas).

RESOLVED, That the Classification of the Classified Service of the City of New York is hereby amended by including the titles indicated below:

I. By establishing in the Non-Competitive Class, under the heading ALL CITY AGENCIES (999), subject to Rule X, Part I, the following titles:

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<u>Title Code Number</u>	<u>No. of Positions</u>	<u>Class of Positions</u>	<u>Annual Salary</u>
MXXXXX	unl.	Agency Security Director	These are Management Classes of positions paid in accordance with the Pay Plan for Management Employees. Salaries for these positions are set at a rate in accordance with duties and responsibilities.
MXXXXX	1 per agency	Director (Employee Assistance Program)	

Part I positions are excluded from Civil Service Law Section 75 disciplinary procedures, pursuant to Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York.

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II. By establishing in the Non-Competitive Class, under the heading ALL CITY AGENCIES (999), subject to Rule X, Part II, the following title:

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<u>Title Code Number</u>	<u>No. of Positions</u>	<u>Class of Positions</u>	<u>Hourly Salary Rate effective 1.01.07</u>
XXXXXX	unl.	High School Student Aide	\$7.15 per hour

Employees in this title may not work more than 20 hours per week when school is in session.

III. By establishing in the Non-Competitive Class, under the heading ALL CITY AGENCIES (999), subject to Rule XI, Part II, the following title:

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<u>Title Code Number</u>	<u>No. of Positions</u>	<u>Class of Positions</u>	<u>Annual Salary Range eff. 2.01.07</u>		
			<u>#Hired After 2.01.07 Minimum</u>	<u>Incumbent Minimum</u>	<u>Maximum</u>
XXXXXX	unl.	Employee Assistance Program Specialist	\$42,779	\$46,133	\$76,813

Part II positions receive Civil Service Law Section 75 disciplinary procedures, pursuant to Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York, after 5 years of service.

# Employees hired into City Service on or after 2.01.07 shall be paid at least the “Hired After 2.01.07 Minimum” rate. Upon completion of two years of active or qualified inactive service, such employees shall be paid no less than the indicated “Incumbent Minimum” for the applicable title that is in effect on the two year anniversary of their original appointments. In no case shall an employee receive less than the stated hiring minimum.