



DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
DIVISION OF CITYWIDE PERSONNEL SERVICES: PUBLIC SERVICE CORPS

One Centre Street, Room 2435
New York, NY 10007-1602
(212) 669-3684 • Fax: (212) 669-3633
Email: psc@dcas.nyc.gov

Martha K. Hirst
Commissioner

James G. Hein
Deputy Commissioner

Public Service Corps

Agency Commitment For 2009-2010 Academic Year

Citywide Personnel
Services

Facilities
Management &
Construction

Municipal Supply
Services

Real Estate Services

Citywide Equal
Employment
Opportunity

Citywide
Occupational Safety
& Health

Transportation
Services

The City Record

CityStore

Agency Name: _____

Our agency commitment for Public Service Corps interns for the 2009-2010 academic year program is \$ _____ to cover 25% of interns' Work-Study grants. Note: average Work-Study grants are in the \$2,000 range for undergraduates and \$5,000 range for graduate students. Agency approval will be obtained prior to placement of any student from a school which requires an agency share of more than 25%.

Agency Representative _____
Print name Title

Signature Date

Address _____

Phone #: () Fax #: ()

Email Address _____

*Please return this form to: Department of Citywide Administrative Services
Public Service Corps
1 Centre Street, Room 2435
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Agency \ Commitment (2009-2010 AY).doc

The Official New York City Web Site

www.nyc.gov



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Fiscal Officer Designee Form

Agency Name _____

The following individual is authorized by this agency to commit funds to be transferred to the NYC Department of Citywide Administrative Services to cover the 25% share of the Work-Study grant for Public Service Corps interns assigned to this agency. As Fiscal Officer Designee, he/she will approve all agency commitments to the Public Service Corps before they are submitted and will insure that funds are transferred.

Fiscal Officer Designee _____

Print Name Title

Signature Date

Address _____

Phone # () Fax # ()

Email Address _____

Budget Officer Approval _____

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