



THE CITY OF NEW YORK
DEPARTMENT OF CITYWIDE
ADMINISTRATIVE SERVICES
APPLICATIONS CENTER
18 WASHINGTON STREET
NEW YORK, NY 10004

REQUIRED FORMS

APPLICATION FORM
EDUCATION AND EXPERIENCE
TEST PAPER

MICHAEL R. BLOOMBERG
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**NOTICE
OF
EXAMINATION**

PAINTER
Exam. No. 4059
(For Agencies Under the Jurisdiction of DCAS Only)
AMENDED NOTICE (June 22, 2005)

WHEN TO APPLY: From: June 1, 2005 **APPLICATION FEE: \$60.00**
To: July 26, 2005 *Payable only by money order to D.C.A.S. (EXAMS)*

THE TEST DATE: The multiple-choice test is expected to be held on **Saturday, November 5, 2005.**

The Notice of Examination is amended to extend the end of the filing period from June 21, 2005 to July 26, 2005.

WHAT THE JOB INVOLVES: Painters, under supervision, do inside and outside patching and painting of a general nature, including all coats; prepare, fill and prime surfaces for painting; erect ladders; may rig lines and scaffolds; mix paint components and match colors; apply paint to surfaces with a brush or roller or spray-gun; apply plaster to surfaces; take proper care of all materials, tools and related equipment; keep work records as required; may operate a motor vehicle; and perform related work.

Some of the physical activities performed by Painters and environmental conditions experienced are: working on and from ladders, platforms and scaffolds; erecting scaffolds and ladders; lifting and carrying objects weighing up to 65 pounds; bending, kneeling and crouching while working; working in confined spaces; and using vision to check color matches.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

THE SALARY: The current minimum salary is \$29.78 per hour. This rate is subject to change.

HOW TO APPLY: If you believe that you meet the requirements in the "How to Qualify" section, refer to the "Required Forms" section below for the forms that you must fill out. Return all completed forms and the application fee to DCAS Applications Section, 1 Centre Street, 14th floor, New York, NY 10007 **by mail only**. DCAS will not accept applications in person from candidates.

HOW TO QUALIFY:

Experience Requirements: By the **last day of the Application Period** you must have:

1. Five years of full-time satisfactory experience as a painter acquired within the last fifteen years; or
2. At least three years of full-time satisfactory experience as a painter acquired within the last fifteen years and sufficient full-time satisfactory apprentice painter experience to make up a total of five years of acceptable experience. Six months of acceptable experience will be credited for each year of apprentice painter experience.

You may be given the test before we check your qualifications. You are responsible for determining whether or not you meet the qualification requirements for this examination prior to submitting your application. If you are marked "Not Qualified," your application fee will not be refunded and your test paper(s) will not be rated.

Residency Requirement: You must be a City resident within ninety days of the date you are appointed to this position if the appointing agency requires City residency and:

- (1) You begin City service as a result of this examination; or
- (2) You are currently a City employee and you began City service on or after September 1, 1986.

Since some agencies do not require City residency, consult the **appointing agency's personnel office** at the time of the appointment interview to find out if City residency is required. If you are required to be a City resident, you must maintain City residency as a condition of employment.

READ CAREFULLY AND SAVE FOR FUTURE REFERENCE

English Requirement: Candidates must be able to understand and be understood in English.

Proof of Identity: Under the Immigration Reform and Control Act of 1986, you must be able to prove your identity and your right to obtain employment in the United States prior to employment with the City of New York.

REQUIRED FORMS:

1. **Application for Examination:** Make sure that you follow all instructions included with your application form, including payment of fee. Save a copy of the instructions for future reference.
2. **Education and Experience Test Paper:** Write your social security number, the examination title and number in the box at the top right side of the cover page. Fill out Section B - EMPLOYMENT/WORK EXPERIENCE (boxes 1 thru 3 and add boxes as appropriate). This form must be filled out completely and in detail for you to receive your proper rating. Keep a copy of your completed Education and Experience Test Paper for your records.

THE TEST: You will be given a multiple-choice test. Your score on this test will be used to determine your place on an eligible list. You must achieve a score of at least 70% to pass the test. The multiple-choice test may include questions on techniques and materials used in painting and preparing surfaces; proper use of tools and equipment; ability to follow written instructions and fill out forms and/or reports; safety practices applicable to the painting trade; maintenance of tools and equipment; and other related areas.

ADMISSION CARD: You should receive an Admission Card in the mail about 10 days before the date of the test. If you do not receive an Admission Card at least 4 days before the test date, you must go to the Examining Service Section, 1 Centre Street, 14th floor, Manhattan, to obtain a duplicate card.

THE TEST RESULTS: If you meet the experience requirements and pass the multiple-choice test, your name will be placed in final score order on an eligible list and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for appointment when your name is reached on the eligible list.

ADDITIONAL INFORMATION:

Selective Certification for Driver License: If you have a motor vehicle driver license that is valid in the State of New York, you may be considered for appointment to positions requiring this license through a process called Selective Certification. If you qualify for Selective Certification, you may be given preferred consideration for positions requiring this license. Follow the instructions given to you on the day of the multiple-choice test to indicate your interest in such Selective Certification. If you are appointed through Selective Certification, you must maintain your motor vehicle driver license for the duration of your employment. This requirement may be met at any time during the duration of the list. If you meet the Selective Certification requirement **at some future date**, please submit documentation by mail to: DCAS Bureau of Examinations - UTEG, 1 Centre Street, 14th Floor-Room 1430, New York, NY 10007. Please include the examination title and number and your social security number on your correspondence.

This examination is for agencies under the jurisdiction of DCAS and not for the Health and Hospitals Corporation (HHC) or City University of New York (CUNY). If you would like to apply for Painter in HHC you must submit a separate application and fee for Exam. No. 4060 from June 1, 2005 through July 26, 2005. If you would like to apply for Painter in CUNY you must submit a separate application and fee for Exam No. 5008 from June 1, 2005 through July 26, 2005.

SPECIAL TEST ACCOMMODATIONS: If you plan to request special testing accommodations due to disability or an alternate test date due to your religious belief, follow the instructions included with the "Application for Examination."

The General Examination Regulations of the Department of Citywide Administrative Services apply to this examination and are part of this Notice of Examination. They are posted and copies are available in the Applications Center of the Division of Citywide Personnel Services, 18 Washington Street, NY, NY.

The City of New York is an Equal Opportunity Employer.
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For information about other exams and your exam or list status, call 212-669-1357.
Internet: nyc.gov/dcas