

# 2016 NYC SUMMER INTERNSHIP PROGRAM

## AGENCY NAME

**NEW YORK CITY DEPARTMENT FOR THE AGING**

## DIVISION

**Active Aging/Grandparent Resource Center**

**ADDRESS1** 2 Lafayette Street - 4th Floor

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## AGENCY DESCRIPTION (Max characters 3000)

The mission of the Department for the Aging (DFTA) is "to work for the empowerment, independence, dignity and quality of life of New York City's diverse older adults and for the support of their families through advocacy, education and the coordination and delivery of services."

As an agency of City government and an Area Agency on Aging under the federal Administration on Aging, DFTA receives federal, state and city funds to provide essential services for seniors. It channels these monies to community-based organizations that contract with the Department to provide needed programs locally throughout the five boroughs. Hot meals and activities at senior centers, home-delivered meals, case management, home care, transportation and legal services are among the services these programs provide. DFTA manages the contracts with these programs and ensures service quality.

DFTA also provides services directly through its Senior Employment Services Unit, Elderly Crime Victims Resource Center, Alzheimer's and Caregiver Resource Center, Foster Grandparent Program, Grandparent Resource Center, Health Insurance Information Counseling and Assistance Program, and Health Promotion Unit.

The Department's community presentations and other public outreach activities educate New Yorkers on aging issues and on City services and resources for seniors and their families. Through testimony at public hearings and legislative advocacy, DFTA serves as a major voice for the concerns of New York's seniors.

Currently DFTA is the lead agency for implementation of the 59 strategies for improving the City's livability for older persons that comprise [Age Friendly NYC](#), an initiative launched by Mayor Bloomberg, the City Council and the New York Academy of Medicine in August 2009. This blueprint to transform NYC builds on the World Health Organization's *Global Age-Friendly Cities* initiative and links New York to sister cities throughout the world working to promote the well-being of their growing older populations. The Department is proud to be in the forefront of this effort.

## UNIT DESCRIPTION (Max characters 1000)

The New York City Department for the Aging's Grandparent Resource Center (GRC) was established in 1994 in response to a growing trend in America today; grandparents who have the sole responsibility for raising their grandchildren. The Center provides information and assistance to those who are raising their grandchildren and other young relatives and need services to help them with this new role. In conjunction with the City of New York, the Grandparent Resource Center is working to assist grandparent/older relative caregivers within certain NYCHA projects.

**POSITION TITLE (Max characters 100)**

Summer College Intern (Undergraduate)

**INTERNSHIP RESPONSIBILITIES (Max characters 1500 )**

Identifies and Coordinates with Community

- Conducts outreach within the NYCHA community seeking grandparents/elderly relatives caring for children under the age of 18.
- Provides case assistance/advocacy and referrals as needed.
- Represents the unit in community, tenant and other related meetings.
- Will co-facilitate support group and trainings.
- Participates in special projects as needed (Grandparent's Day and summer events).

**QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500 )**

Bilingual preferred (Spanish/English).

Must have excellent experience outreach, assessment, verbal and written skills.

Performs statistical, narrative and record-keeping duties, including data entry in STARS and maintain case logs.

Knowledge of aging, kinship, community organizing and NYCHA housing issues are a plus.

Must be willing to travel extensively within the five boroughs.

**APPLICATION PROCESS (Max characters 700 )**

All applicants may apply by going to [www.nyc.gov/careers/search](http://www.nyc.gov/careers/search) and search for Job ID#236995

Please be sure to submit a resume and cover letter when applying indicating Active Aging/Grandparent Resource Center Internship.

Please do not email, mail or fax your resume to DFTA directly.

**SALARY RANGE**

\$12.00 Hourly

Internship may be used to fulfill college credit requirement

**ADDITIONAL INFORMATION / COMMENTS (Max characters 700 )**