

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Citywide Job Vacancy Notice

Civil Service Title: Assistant Electrical Engineer	Level: N/A	
Title Code No: 20310	Salary: \$48,126 - \$55,345 - \$72,212	
Office Title: N/A	Work Location: 96-05 Horace Harding Expressway	
Division/Work Unit: Bureau of Wastewater Treatment/Division of Engineering/Instrumentation Engineering Section	Number of Positions: 1	
Hours/Shift: 35 Hours/Day		
Job Description		
Working under direct supervision, the selected candidate responsibilities will include supervising a small squad, unit or group engaged in the performance of design, construction supervision, inspection and testing of instrumentation equipment or system; preparing designs, plans, contract and working drawings, contract specifications and other technical specifications, and estimates of quantities; preparing work request and requisitions; participating in, and/or supervising , major inspection operations by observing, checking and certifying the installation of materials or equipment, and by attesting to the performance and the results of tests of materials and equipment in a laboratory, manufacturer's plant or on a job site; reviewing plans, shop drawings and change order requests; maintaining status records of all projects; engaging in research, investigations, studies or examinations related to instrumentation. Duties will also include field and office activities.		
Qualification Requirements		
<ol style="list-style-type: none"> 1. A baccalaureate degree in electrical engineering issued upon completion of a course of study registered by the University of the State of New York and two (2) years of satisfactory practical experience in electrical engineering work; <i>or</i> 2. Graduation from a senior high school and six (6) years of the experience described above; or a satisfactory equivalent. 		
Essential Skills		
Candidate should have a working knowledge of MS-Office and good communication and organization skills. Candidate must have a valid Motor Vehicle License. The license must be maintained for the duration of employment.		
To Apply:		
<p style="text-align: center;">Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume. The JVN# is located at the lower right CORNER of this page. NYC Department of Environmental Protection Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108 OR Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to: Recruit@dep.nyc.gov For more information about DEP, visit us at: www.nyc.gov/dep Appointments are subject to OMB approval</p>		
Post Date: 11/16/2009	Post Until: 11/30/2009	JVN: 826-10-7316-WT

The City of New York is an Equal Opportunity Employer