

**City of New York**  
**DEPARTMENT OF TRANSPORTATION**  
**Job Posting Notice**

**Business Title:** Apprentice Inspector (Highways and Sewers)

**Salary:** \$27,840/32,016-43,752

**Civil Service Title:** Apprentice Inspector (Highways And Sewer)

**Work Location:** 55 Water Street, Manhattan

**Title Code No:** 35007

**Number of Positions:** 1

**Work Unit:** Arterial Administration

**Hours/Shift:** 35 hours weekly

**Job ID:** 123334

### **Job Description**

Candidate responsibilities will include the inspection of various Adopt-a- Highway work sites. Inspections are performed to ensure compliance of the Department's requirement for the removal of litter, weed trimming, and beautification such as planting of flowers and shrubs. Conduct field inspections and special field surveys; evaluate the work of field personnel and Adopt-a-Highway sponsors. Survey sites daily to ensure proper cleaning is taking place under both the Adopt-a-Highway Maintenance Provider Program and Volunteer Program. Properly evaluates and monitors work. Conduct Adopt-a-Highway sign surveys to ensure proper installation, removal, storage and replacement of signs. Monitor and assess damages such as graffiti etc. Inspect construction projects to ensure landscape restoration in the Adopt-a-Highway sites; inform supervisor on installation of signs when construction is completed. Review and submit reports related to the inspection of Adopt-a-Highway sites and Adopt-a-Highway sign surveys. Assist Program Coordinator with the distribution and delivery of supplies to volunteer groups. Investigate complaints and reports on findings. Drive a passenger car or light truck to and from Adopt-a-Highway work assignments. Perform related duties.

### **License Requirement**

Must possess a motor vehicle driver license valid in the State of New York. This license must be maintained for the duration of employment.

### **Applying**

Go to [www.nyc.gov/careers](http://www.nyc.gov/careers) and search for Job ID 123334. Most public libraries have computers available for use.

City employees: go to Employee Self Service and navigate to Recruiting Activities > Careers, and search for Job ID 123334.

The City of New York is an Equal Opportunity Employer. While we appreciate every applicant's interest, only those under consideration will be contacted. No telephone, fax or personal inquiries please. New hires must reside in NYC for the first two years of employment. Appointments are subject to OMB approval.

Posting Date: 07/19/2013

Post Until: 08/01/2013