

Certification Regarding Substantiated Cases of Client Abuse or Neglect

The City requires each organization with which it contracts for the provision of human client services to: 1) certify that no substantiated case of client abuse or neglect by any person acting during his/her performance as an employee (including a foster parent, if applicable) of the organization occurred during the last 12 month period; OR 2) disclose each such substantiated case and provide a brief description of the case, the date of occurrence, level of severity and the case disposition, including an explanation of the action taken against the offender(s) and, if applicable, the organization. Complete the form below to certify or disclose, as applicable.

- This is to certify that no substantiated case of client abuse or neglect by any person acting during his/her performance as an employee (including foster parents) of the organization named below occurred during the latest 12 month period.

- This is to disclose that ____ case(s) of client abuse or neglected by a person(s) acting during his/her performance as an employee (including foster parents) of the organization named below was/were substantiated as having occurred during the latest 12 month period. An attachment to this form provides for each such substantiated case: a brief description of the case, the date of occurrence, level of severity and the case disposition, including an explanation of the action taken against the offender(s) and , if applicable, the organization.

(For Home Care vendors, client abuse or neglect is a Substantiated Level I Complaint)

Name of Organization _____
(Print)

Name of the Authorized Representative _____
(Print)

Title of Authorized Representative _____
(Print)

Signature of Authorized Representative _____

Date: ____/____/____