



The New York City Landmarks Preservation Commission
1 Centre Street, 9th Floor North New York NY 10005 Tel: (212) 669-7700 Fax: (212) 669-7780



<http://nyc.gov/landmarks>

**INSTRUCTIONS FOR FILING
FOR EXPEDITED REVIEW OF INTERIOR WORK
ABOVE THE SECOND STORY ONLY**

**TO FILE FOR EXPEDITED REVIEW THE PROPOSED
WORK MUST MEET ALL OF THE FOLLOWING
CONDITIONS:**

1. Must be **INTERIOR WORK ONLY**;
2. Must be performed **ONLY ABOVE THE SECOND STORY**;
3. Must **NOT** be performed on any portion of a space designated as an interior landmark;
4. Must **NOT** involve any change to, replacement of, or penetration of any window, skylight, exterior wall or roof of any portion thereof; and
5. For floors 3 through 6 must **NOT** involve a dropped ceiling or a partition which is less than a minimum of 1'-0" back from any interior windows sill or frame, whichever is further from the glass.

**IF THE WORK DOES NOT MEET ALL OF THE ABOVE
CONDITIONS, DO NOT APPLY FOR EXPEDITED REVIEW.**

The following materials are required to apply for expedited review:

1. Completed LPC Application Form with the signature of the legal owner of the property;
2. Completed XCNE Statement Forms;
 - a. One with the notarized signature of the property owner, and
 - b. One with the signature and seal of the architect/engineer;
3. Drawings (one set required) to be filed with the Department of Buildings.

Please send all of the above information in an envelope (drawings may be submitted in a separate roll if necessary to:

Expedited CNE
Landmarks Preservation Commission
1 Centre Street, 9th Floor North
New York NY 10007

Please direct all inquires to the Public Information Officer, phone (212) 669-7817 or email info@lpc.nyc.gov