



CITY OF NEW YORK

MANHATTAN COMMUNITY BOARD FOUR

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CHRISTINE BERTHET
Chair

ROBERT J. BENFATTO, JR., ESQ.
District Manager

May 9, 2014

Cristin D. Burtis
Street Activity Permit Office
100 Gold Street, 2nd Floor
New York, NY 10038

Re: Street Activity Permit Application 2014

Applicant: West 46th Street Block Association Party

Location: West 46th Street, between Eighth and Ninth Avenues

Date: June 29, 2014

Time: 11:00 a.m. – 5:00 p.m.

Dear Ms. Burtis:

Manhattan Community Board 4 recommends approval of the application for a Block Party located at West 46th Street, between Eighth and Ninth Avenues, to be operated by West 46th Street Block Association as long as the following stipulations are agreed to by the operators:

- Hours of operation are **11 a.m. to 4 p.m.** with set up starting at 9 a.m. and clean-up being completely finished by 5:00 p.m..
- To reach out weeks in advance of the event to all residences and businesses on West 46th Street between Eighth and Ninth Avenues in order to alert them to the event; and to provide phone and email contact information for the operators in case residents/businesses have questions or concerns on the day of the event; Said contact number will be manned and answered by event operators during the course of the event.
- There will be no amplified sound/music at the event;
- The organizers will reach out to the police department in advance of the event to make sure all security issues including crowd

control (securing barriers to block both ends of the street, etc.) are discussed and agreed to.

- Will work with Department of Sanitation regarding all clean-up issues associated with the Street Fair. Organizers commit to the goal of leaving the street cleaner at the end of the event than how they found it on the morning of.

Sincerely,

A handwritten signature in blue ink, appearing to read "Christine Berthet", is placed on a light gray rectangular background.

Christine Berthet
Chair

A handwritten signature in black ink, appearing to read "David M. Pincus", is written in a cursive style.

David Pincus
Chair
Quality of Life Committee