



CITY OF NEW YORK

MANHATTAN COMMUNITY BOARD FOUR

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CHRISTINE BERTHET
Chair

ROBERT J. BENFATTO, JR., ESQ.
District Manager

June 5, 2014

Cristin D. Burtis
Street Activity Permit Office
100 Gold Street, 2nd Floor
New York, NY 10038

Re: Street Activity Permit Application 2014

Applicant: Rubin Museum Neighbor Celebration

Location: West 17th Street between Sixth and Seventh Avenues

Date: Sunday July 20, 2014

Time: 11:00 a.m. – 5:00 p.m.

Dear Ms. Burtis:

Manhattan Community Board 4 recommends approval of the application for a Street Activity Permit for Rubin Museum Neighbor Celebration – on West 17th Street between Sixth and Seventh Avenues to be held on Sunday July 20, 2014, as long as the following stipulations are agreed to and met by the operators:

- Hours of operation are 1 p.m. to 4 p.m. w/set up starting at 11:00 a.m. and clean-up being completely finished by 5:00 p.m..
- To reach out weeks in advance of the event to all residences and businesses on West 17th Street between 6th and 7th Avenues to alert them to the event, and to provide phone and email contact information for the operators in case residents/businesses have questions or concerns on the day of the event. Said contact number will be manned and answered by event operators during the course of the event.
- Will reach out to the parking garage located on the block and work out with that business the placement of traffic barricades so as to not adversely affect their business.
- There will be no amplified sound/music at the event. Public performance will take place between 1:30 and 3:30 p.m. The organizers will reach out to the New York City Police Department in advance of the event to make sure all security issues including crowd and traffic control are discussed and agreed to.

- Event organizers will make every effort to open the Rubin Museum for viewing at no charge to members of the public during the course of the event.
- Will work with Department of Sanitation regarding all clean-up issues associated with the Street Fair. Organizers commit to the goal of leaving the street cleaner at the end of the event than how they found it on the morning of.

Sincerely,

A handwritten signature in blue ink, appearing to read "Christine Berthet", is displayed on a light gray rectangular background.

Christine Berthet
Chair

A handwritten signature in black ink, appearing to read "David M. Pincus", is displayed on a light gray rectangular background.

David Pincus
Chair
Quality of Life Committee