

CALENDAR

of

Public Hearings

On

Contract Awards

SPECIAL PUBLIC HEARING

TUESDAY, NOVEMBER 25, 2008

12:00 NOON

110 WILLIAM STREET

4TH FLOOR, CONFERENCE ROOM 4A

BOROUGH OF MANHATTAN

(Volume No. 12)

**Prepared by Jacqueline Galory, Calendar Director
Mayor's Office of Contract Services**



Printed on paper containing 30% post-consumer material

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**The Hearing may be cablecast on
NYC TV – CHANNEL 74, on Sundays,
from 5:00 P.M. to 7:00 P.M.**

For more information visit: www.nyc.gov/tv

NOTE: Individuals requesting Sign Language Interpreters should contact the Mayor’s Office of Contract Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, N.Y. 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay service.

CONTRACT PUBLIC HEARING PROCEDURE

Pursuant to Section 326 of the New York City Charter and Section 2-11 of the Procurement Policy Board Rules, a public hearing must be held to receive testimony before an Agency may award any contract over \$100,000, unless exempted by the New York City Charter or the Procurement Policy Board Rules. The Hearings will take place on Thursdays at 10:00 a.m.

These hearings are being held under the aegis of the Mayor's Office of Contract Services. Each hearing to be conducted today is listed in this calendar and has been publicly advertised in the City Record prior to this hearing, in accordance with the New York City Charter and the Procurement Policy Board Rules. Advance copies of the printed calendar were provided to the City's elected officials, Community Boards and a cross-section of daily and community newspapers. In addition, draft copies of the proposed contracts or extracts of the draft contracts' scope, specifications, terms and conditions were available for public inspection at the contracting City Agency.

The procedures and format of the hearing are as follows:

- * Each Agency will conduct its own hearings and hear testimony for its contracts. The designated representative of the Agency will preside over the hearing.**
- * Each contract will be considered separately or in appropriate groupings.**
- * In order to ensure a timely and effective Hearing, all items for which there will not be testimony will be heard on the first reading of the Calendar. All items for which there will be testimony will be heard on the second reading of the Calendar. In each case, contracts will be heard in the order of the printed Calendar.**
- * Any person attending the hearing who wishes to testify is invited to do so, on a first-come, first-serve basis, when the particular item is called.**
- * Testimony will be limited to three (3) minutes and will be timed by the Hearing Secretary and a speaker will be heard only once on a particular item.**
- * An audio tape will be made of the proceedings.**
- * Written testimony, if any, is to be provided to the Hearing Secretary, prior to the close of the hearing.**
- * Any person who wishes to testify should complete a hearing testimony slip. They are available from the Clerk sitting by the Speaker's microphone. When testifying, the witness is to state his or her name and affiliation, if any.**

- * Pursuant to the Procurement Policy Board Rules, the Agency Representative conducting the hearing is not permitted to make commitments to make changes in the proposed contract during the hearing. The purpose of the hearing is to enable the Agency to hear testimony from the public regarding the proposed contract. However, testimony received must be considered by the Agency after the hearing is concluded and before the Agency makes its final contract award.**
- * Witnesses will limit their testimony to making statements for the record and answering any questions asked by the Agency Representative. If further information is needed from the Agency, the Agency should be contacted directly in writing.**
- * After an item is considered, the hearing on the item will either be closed or continued to a subsequently scheduled session. In addition, the item may be withdrawn by the Agency or placed on a subsequent reading of the calendar. In all cases, the determination will be at the discretion of the Agency Representative, who presides over the hearing.**

On each reading of the Calendar, after all of the items for one Agency have been called by the Agency Representative, the Hearing Secretary will have the next Agency's Representative begin the hearing for his or her Agency. The hearings will continue in this manner until the Calendar is completed.

TUESDAY, NOVEMBER 25, 2008

SPECIAL CONTRACT PUBLIC HEARING

OFFICE OF THE CRIMINAL JUSTICE COORDINATOR

No. 1

R-0262

PUBLIC HEARING in the matter of a proposed contract between the Criminal Justice Coordinator's Office and Neighborhood Defender Services of Harlem, Inc., 317 Lenox Avenue, 10th Floor, New York, NY 10027, for the provision of indigent criminal defense services. The contract shall be in an amount not to exceed \$3,000,000. The contract term shall be from July 1, 2008 to June 30, 2009 with no option to renew. PIN #: 00209DMPS218.

The proposed contractor is being funded through City Council Discretionary Funds Appropriation, pursuant to Section 1-02 (e) of the Procurement Policy Board Rules.

A draft copy of the proposed contract is available for public inspection at the Office of the Criminal Justice Coordinator, One Centre Street, 10th Floor North, New York, NY 10007, from November 24, 2008 to November 25, 2008, excluding Saturdays, Sundays and Holidays, from 9:00 A.M. to 12:00 P.M. and from 2:00 P.M. to 4:00 P.M.

Close the Hearing.

LAW DEPARTMENT

No. 2

R-0263

PUBLIC HEARING in the matter of a proposed contract between the New York City Law Department and Orrick, Herrington & Sutcliffe LLP, 666 Fifth Avenue, New York, New York 10103, for special disclosure counsel services to the City of New York. The contract shall be in an amount not to exceed \$2,520,000. The contract term shall be from January 1, 2009 to December 31, 2010, and at the City's discretion, will contain two one-year options to renew from January 1, 2011 to December 31, 2011 and from January 1, 2012 to December 31, 2012. PIN #: 02508X1000A3

The proposed contractor has been selected by means of the Competitive Sealed Proposal Method, pursuant to Section 3-03 of the Procurement Policy Board Rules.

A draft copy of the proposed contract is available for public inspection at the Office of the New York City Law Department, 100 Church Street, 4th Floor East Reception Area, New York, New York 10007, from November 24, 2008 to November 25, 2008, Monday to Friday, excluding Holidays, from 9:00 A.M. to 5:00 P.M.

Close the Hearing.