



# A Better Way of Doing Business with NYCHA

**NEW  
ONLINE  
SYSTEM**

Vendors will soon have a better way to do business with the New York City Housing Authority (NYCHA). Beginning in fall 2009 NYCHA will implement iSupplier, a technology system that will allow vendors to electronically manage aspects of the procurement process with NYCHA. This will provide vendors with an electronic means to register with NYCHA, facilitate electronic bid submissions and give vendors greater visibility into their respective purchase orders.

## What This Means For NYCHA Vendors



Using a procurement technology system that will ultimately provide better service to our residents and customers is a high priority for NYCHA. We appreciate your cooperation in helping us to achieve this goal. To use the new system, vendors will need to complete a simple online registration. Here are some tips to help you get started:

**How?**

### How will I access this new system?

Using a computer with Internet access, you will need to register to use iSupplier. To begin this process, please e-mail NYCHA at [AdvProcurement@nychanyc.gov](mailto:AdvProcurement@nychanyc.gov) and provide us with your company name and e-mail address(es) for those who will receive and reply to future procurement opportunity notices.\*

**What?**

### What will this cost?

Nothing. In fact, you'll actually save money when you use the new system, because you will no longer need to pay bid package fees. Instead you can simply download bid packages from NYCHA's website.

**Where?**

### Where can I get help?

Online: Visit the Doing Business with NYCHA website: [nyc.gov/nychabusiness](http://nyc.gov/nychabusiness)  
E-mail: Send your questions to: [AdvProcurement@nychanyc.gov](mailto:AdvProcurement@nychanyc.gov)  
Phone: Call (212) 306-8700 to speak with a representative.

**When?**

### When are these changes going to happen?

Some aspects of this project will go into effect in October 2009. NYCHA will advise you of the exact dates by contacting vendors via e-mail or postal mail. Again, make sure that NYCHA has your most current contact information on file by writing to us at [AdvProcurement@nychanyc.gov](mailto:AdvProcurement@nychanyc.gov).

\*NYCHA vendors without internet access can still do business with us as they have in the past.