



**Police Department  
City of New York  
Deputy Commissioner, Public Information  
One Police Plaza, Room 1320, New York, N.Y. 10038  
646-610-8802/8803**



Please indicate:

**New Applicant**                       **Renewal, Card #** \_\_\_\_\_

*This two-page application must be printed or typed by each applicant.*

**PLEASE PRINT OR TYPE CLEARLY**

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**Last Name** \_\_\_\_\_ **First** \_\_\_\_\_ **M** \_\_\_\_\_

**Date of Birth:** \_\_\_/\_\_\_/\_\_\_

**Home Address:** \_\_\_\_\_ **Apt:** \_\_\_\_\_ **City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Independent** or  **Employee**

**If Employee:**

**Company Name:** \_\_\_\_\_ **Department** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **Business Phone:** \_\_\_\_\_

To be eligible to receive the Press Card an individual must be a member of the press who:

Covers, **in person**, the following types of events (“Covered Events”): (1) emergency, spot or breaking news events and/or public events of a non-emergency nature, where police, fire lines or other restrictions, limitations, or barriers established by the City of New York have been set up for security or crowd control purposes, within the City of New York; or (2) events sponsored by the City of New York which are open to members of the press.

An applicant for a Press Card must submit one or more articles, commentaries, books, photographs, videos, films or audios published or broadcast within the twenty-four (24) months immediately preceding the Press Card application, sufficient to show that the applicant covered **in person** six (6) or more Covered Events occurring on separate days .

List six (6) Covered Events occurring on separate days that the above applicant covered **in person**, that were published/broadcast within twenty-four (24) months immediately preceding submission of press card application:

**Date of Event:** \_\_\_\_\_ **Location:** \_\_\_\_\_

**Assignment:** \_\_\_\_\_

Date of Event: \_\_\_\_\_ Location: \_\_\_\_\_

Assignment: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Location: \_\_\_\_\_

Assignment: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Location: \_\_\_\_\_

Assignment: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Location: \_\_\_\_\_

Assignment: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Location: \_\_\_\_\_

Assignment: \_\_\_\_\_

**NOTE: ALL APPLICANTS MUST ATTACH THE ARTICLE(S) OR CD/DVD AS APPROPRIATE, COINCIDING WITH THE ABOVE LISTED COVERED EVENTS.**

**I HEREBY DECLARE THAT THE ABOVE FACTS ARE TRUE TO THE BEST OF MY KNOWLEDGE.**

Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

**PRESS CARD APPLICATION INSTRUCTIONS**

Requests for a press card can only be submitted through appointment with the office of the Deputy Commissioner of Public Information, One Police Plaza, Rm 1320 by calling 646-610-8802/8803.

**First time and renewal applicants** should include the following items with their application. Should any items of your application be omitted it will be considered incomplete.

1. Applicant must bring with them a valid Government issued photo identification.
2. Must submit one or more articles, commentaries, books, photographs, videos, films or audios published or broadcast within the twenty-four (24) months immediately preceding the Press Card application, sufficient to show that the applicant covered in person six (6) or more Covered Events occurring on separate days . Articles may be submitted for print media and CD/DVD may be submitted for broadcast media.

Upon completion of this application, applicants should call the Office of the Deputy Commissioner of Public Information between the hours of 9 a.m. and 5 p.m. Tuesday through Thursday to schedule an appointment.

**DO NOT WRITE BELOW THIS LINE**

Date \_\_\_\_\_ Press Card#: \_\_\_\_\_ Issued By: \_\_\_\_\_ Exp. Date: \_\_\_\_\_