



MOTION TO VACATE AN INQUEST DECISION

Must be filed within 2 years of the Decision Date

This form should be used to vacate an inquest decision dated
between 1/15/2012 to 1/14/14

Summons Number (ONE Summons per form):

Respondent's Name: (LAST NAME) (FIRST NAME) (MIDDLE INITIAL)

Date of Missed Hearing: TLC License No.:

Print your name:

CHECK ONE BOX:

I am the Respondent I am the Respondent's Attorney

I am the Respondent's Representative
(must attach proof of authorization by Respondent)

The Respondent is a corporation/company and I am an officer, director, or
employee designated as a representative (must attach proof of authorization
by Respondent)

A Hearing Officer will decide your request to vacate the Inquest decision. The Respondent
will be notified of the Hearing Officer's decision by USPS mail.

*If the request is granted, the Respondent will receive a new hearing date and time.

*If the request is denied, the Respondent must pay all fines owed and may be subject
to any other penalty that is provided for by the applicable rules and regulations.

RESPONDENT'S MAILING ADDRESS: (PLEASE PRINT)

CHECK ONE BOX AND PROVIDE ALL INFORMATION

PLEASE TURN OVER - BOTH SIDES MUST BE COMPLETED

REQUESTED OR THIS REQUEST WILL BE DENIED.

This is a first request for a new hearing after an inquest, AND is filed within 120 days from the date of the INQUEST Decision. You must complete BOTH 1 and 2 below.

- 1) Write a reasonable excuse for the respondent's failure to appear at the hearing.

- 2) **ALSO** provide an explanation which is a defense to the charge in the Summons.

This is a request for a new hearing after an inquest, filed more than 120 days but within 2 years from the date of the INQUEST Decision. You **MUST** complete 1 and 2 and 3 or your motion will be denied.

- 1) Write a reasonable excuse for the respondent's failure to appear at the hearing.

- 2) Provide an explanation which is a defense to the charge in the Summons.

- 3) **AND** write a reasonable excuse for the respondent's delay in filing this motion.

Print Name: _____

Signature: _____ Date: _____