



NYC Office of Environmental Remediation

Green Team Fact Sheet

NYCDOB LAA1E: Limited Alteration Express Application for Limited Plumbing Installations

Overview

Purpose: The New York City Department of Buildings (NYCDOB) Limited Alteration Express Application for Limited Plumbing Installations must be submitted for approval of all installations of limited minor plumbing work or repairs requiring permits, such as new installation or replacement or repair of sewer connections, sump pumps, such as water piping.

Prerequisites:

- 1) The form must be completed by a Licensed Master Plumber.
- 2) Completed set of plumbing plan.

Submission Process:

- 1) Submit the completed PW-1 form, along with the plumbing plan, at the Borough Office.
- 2) After receiving approval on PW-1 form from NYCDOB, submit the completed PW-2 form to NYCDOB for review and approval prior to the use of the construction equipment at the job site.

All work performed by the licensee is limited to \$25,000 per building for any 12 month period. New installations are limited to two new fixtures.

Fee: N/A

Permit Timeline: Review and approval of the application can be completed by the NYCDOB within weeks.

Office Hours

Office Hours: Each NYCDOB borough office is open Monday through Friday 8:30AM to 3:00PM. However, permit applications are accepted between 8:30 am and 12:30 pm.

Borough Offices and Customer Service Phone Nos.:

- Manhattan: 280 Broadway, 3rd fl., New York, NY 10007; 212-566-0042
- Bronx: 1932 Arthur Avenue, 5th fl., Bronx, NY 10457; 718-579-6920
- Brooklyn: 210 Joralemon Street, 8th fl., Brooklyn, NY 11201; 718-802-3675
- Queens: 120-55 Queens Blvd., Kew Gardens, NY 11424; 718-286-0600
- Staten Island: 10 Richmond Terrace, Borough Hall, 2nd fl., Staten Island, NY 10301; 718-816-2300



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Websites	<p>Helpful Websites:</p> <ul style="list-style-type: none"> • NYCDOB LAA1E: Limited Alteration Express Application for Limited Plumbing Installations: http://www.nyc.gov/html/dob/downloads/pdf/laa1e.pdf • NYCDOB LAA1E Instructions: http://www.nyc.gov/html/dob/downloads/pdf/laa1eins.pdf • NYCDOB PW1 Plan Work Approval Application: http://www.nyc.gov/html/dob/downloads/pdf/pw1.pdf • NYCDOB PW1 User Guide: http://www.nyc.gov/html/dob/downloads/pdf/pw1_userguide.pdf • NYCDOB PW2 Work Permit Application: http://www.nyc.gov/html/dob/downloads/pdf/pw2.pdf • NYCDOB PW2 Work Permit Application Instruction: http://www.nyc.gov/html/dob/downloads/pdf/pw2ins.pdf • NYCDOB Plumbing forms: http://www.nyc.gov/html/dob/html/forms/forms_plumbing.shtml • NYCDOB Permit Forms: http://www.nyc.gov/html/dob/html/forms/forms_permits.shtml • NYCDOB eFiling login: https://a810-efiling.nyc.gov/eRenewal/loginER.jsp • NYCDOB website for How to Get a Permit: http://www.nyc.gov/html/dob/html/applications_and_permits/permits_howto.shtml 	
Contacts	<p>NYCDOB Borough Project Advocates:</p> <ul style="list-style-type: none"> • Manhattan: Krystyna Grebski, 212-566-3305, KrystynaG@buildings.nyc.gov Richard Rosen, 212-566-3300 RichardR@buildings.nyc.gov • Bronx: Thomas Karakatu, 718-579-6836 Tkarakatu@buildings.nyc.gov • Brooklyn: Jinseok Choi, 718-802-3508 Jichoi@buildings.nyc.gov • Queens: Anthony Pollicino, 718-286-0607 Apollicino@buildings.nyc.gov • Staten Island: Frank Schimenti, 718-816-2315 X5505 fschimenti@buildings.nyc.gov 	<p>OER Green Team Coordinator:</p> <p>Cavy Chu, P.E. NYC Office of Environmental Remediation 100 Gold Street, 2nd Floor New York, NY 10038 CavyC@dep.nyc.gov 212-788-3774</p>