

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
STRATEGIC PLANNING COMMITTEE**

**Meeting of March 23, 2004
At the Offices of Wolf Haldenstein Adler Freeman & Herz
270 Madison Avenue, 9th Floor, New York City**

Minutes

Committee Members in attendance:

Amalia Betanzos	John Harloff
Rex Davidson	Robert Purga
Anne Gray	Stuart Saft

Also Present:

Martha Galvez	Roy Vanderford
David Padrino	

Stuart Saft, Interim Chair of the Committee, called the meeting to order.

Introduction

David Padrino, Workforce Investment Board (WIB) Assistant Director, presented the Committee's draft work plan, including a review of the Strategic Planning for a Competitive Human Capital Advantage grant awarded by the New York State Department of Labor.

Industry and Criteria Selection

Based upon the earlier Committee determination that an industry focus for the grant activities would be more beneficial in developing strategic initiatives than an issue focus, the members discussed and selected the following industries for initial investigation:

- Retail
- Education
- Light Manufacturing
- Healthcare
- Finance, Insurance and Real Estate (FIRE)
- Biotechnology
- Hospitality

In evaluating these industries, the Committee directed the WIB staff to use the following criteria:

- Presence in New York City

- Career ladder opportunities
- Training potential
- Occupations with job functions that cannot be easily automated
- Low dependency on unpredictable funding streams

A resolution was passed, including a new project timeline, enumerating the preceding guidelines.

Following the business described above, the meeting was adjourned.