

**NEW YORK CITY WORKFORCE INVESTMENT BOARD  
WORKFORCE POLICY COMMITTEE**

Meeting of August 26, 2011

At the New York City Department of Small Business Services  
110 William Street, 7th Floor  
New York, NY 10038

**MINUTES**

**Committee Members Present:**

Horace Barker, Pat Fahy, Joe McDermott, Debbie King, John Mogulescu, Jocelyn Rainey, Richard Windram

**Also Present:**

Phil Weinberg, Lea Kilraine, Deldreana Peterkin, Cesar Cardenas, Lesley Hirsch, Angie Kamath, Sara Schlossberg, Danielle Cuyuch, Kelly Richardson, Tom Pendleton, John Moye, Katie Schwab

Horace Barker, Committee Chair, called the meeting to order.

**Approval of Minutes**

The minutes of the May 12, 2011 meeting of the Workforce Policy Committee (WPC) were approved.

Horace Barker welcomed the Committee and provided members with an overview of the meeting agenda.

**Presentation of Proposed SBS Individual Training Grant Strategy and Resolution**

Sara Schlossberg and Danielle Cuyuch of the New York City Department of Small Business Services (SBS) Workforce Development Division presented the final revisions to the New York City Individual Training Grant (ITG) program. The changes will better align ITG program goals with SBS training strategy in general. To maximize the potential impact of the ITG program given limited funding, SBS will focus the program exclusively on a narrowed scope of occupational trainings that have consistently led to career pathways and middle-skill level wages for trainees and which have resulted in competitive gains for employers. To achieve maximum placements, this narrowed scope of training limits ITGs to occupations that SBS is best positioned to fill. SBS will also move toward offering certain kinds of higher-value, standardized training for individuals that are not ITG eligible and of leveraging the Workforce1 Career sector centers. The members engaged Sara and Danielle in a discussion of their presentation, raising questions around issues such as placement percentages, ITG allocation ratios between Workforce1 Career Centers, and the exclusion of certain occupations from the target list. The committee voted to approve a resolution changing WIB training policy to enable the final revisions to the ITG program.

**Discussion of Planned Policy Committee Workforce Initiative**

Horace Barker reviewed the outcome of a brainstorming session held at his office July for the purpose of identifying workforce initiatives of interest to the policy committee. The committee intends to pursue a new initiative over the course of the next year in a manner that matches the collective resources available between WIB staff and membership. While still very preliminary, there was consensus among committee members around school-to-work initiatives. Voices around the table agreed that these were the right questions and issues for the committee to have in consideration. Horace asked WIB staff to come back with concrete suggestions around a school-to-work initiative for the committee to react to at the November meeting.

**Conclusion**

Following the business described above, the meeting was adjourned.