

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
STRATEGIC PLANNING COMMITTEE
Meeting of December 2, 2004**

**At the New York City Department of Small Business Services
110 William Street, 7th Floor, New York City**

Minutes

Committee Members in attendance:

Amalia Betanzos	Kathleen McGovern
Rex Davidson	Robert Purga
Anne Gray	Stuart Saft
John Harloff	Audrey Slade
Ester Fuchs	Woo Song

Also Present:

Rebecca Brown	Mark Leff
Chris Cesarani	David Margalit
May Chin	David Padrino
David Farber	David Schmid
Linda Foehr	Marilyn Shea
Katy Gaul	Sara Spatz
Larry Good	Chris Spence
Lisa Laudico	

Kathleen McGovern, Chair of the Committee, called the meeting to order.

Approval of Minutes

The minutes of the November 5, 2004 Strategic Planning Committee meeting were approved.

Presentation and Discussion of Strategic Plan Framework

David Padrino, Assistant Director of the Workforce Investment Board, provided an overview of the Strategic Plan Framework, focusing primarily on major revisions and restructuring. Discussion was focused upon the three primary roles of the WIB, as well as the strategic agenda for the promotion of the system, as detailed by the draft strategic plan.

Larry Good, President of the Corporation for a Skilled Workforce (CSW) facilitated a discussion of the strategic plan's fifth strategy: Becoming a Local Hub of Workforce Information. Discussion centered on establishing the scope of research, what customers the Board intends to serve, and potential design criteria for the system. Committee members also discussed establishing a timeline for a staged implementation plan, as well as developing an advocacy plan for bringing the Local Employment Dynamics (LED) system to New York State.

Conclusion

Following the business described above, the meeting was adjourned.