Taxi & Limousine Commission

REQUEST FOR AN EXTENSION
TO SUBMIT DRIVER'S LICENSE RENEWAL REQUIREMENTS

Please visit our website for more information at: www.nyc.gov/tlc.

A recently expired renewal license may request a ninety (90) day extension on the grounds that due to emergency reasons, the license was unable to complete the necessary requirements for renewing a TLC Driver's License by his/her expiration date as required. (See below for details)

If your renewal extension request is approved, you must submit the renewal requirements. Please refer to our website at: www.nyc.gov/driverrenewinfo for renewal information.

To be approved for a license renewal extension you must:

- Submit your request to **TLCCOMPLIANCE@TLC.NYC.GOV** no later than **90 (ninety)** days from **your license expiration date**.
- You must submit proof to confirm that you were not able to complete one (1) or more of the renewal requirements due to emergency reasons **prior** to your license expiration date.
- If your request to extend your time to renew is approved, you will need to pay a **$252 renewal fee.** U.S. Postal or locally issued money orders ONLY, made payable to "NYC TLC". Personal checks or cash will not be accepted.

Please completely fill-out the section below:

TLC License #: _____ Expiration Date of License: _____ /_____ /_____

DMV License #: _____ Email address: _____

Last Name:_____ First Name:_____ Middle Name:_____

Telephone #: **(____ ____ ____)** ____ ____ ____ - ____ ____ ____ ____

Social Security #: ____ ____ ____- ____ ____ - ____ ____ ____ ____

Type of Verification Submitted:

☐ Provide records from hospital or other medical office. (Must have dates listed on record)
☐ Death Certificate of a family member (requires additional documentation to show relationship).
☐ Foreign Passport (Stamped with departure and re-entry dates) Note: If shown alone will not be accepted.
☐ U.S. Passport (Stamped with departure and re-entry dates) Note: If shown alone will not be accepted.
☐ Military Deployment/Discharge Documentation

Other: _____

Explanation: _____

_____

Notes:

- Renewal fees are non-refundable.
- This extension request **does not** guarantee license renewal.
- You **cannot** operate if your TLC license has passed the expiration date.

For Office Use Only:

Verified Length of Absence:

Date from: _____ / _____/ _____to _____/_____/_____

Acceptable Proof of Documentation:

YES _____ NO _____ Date Verified: _____ / _____ /_____

Established Deadline for DT:

Date: _____/_____/_____ Passed _____ Failed _____

Extension Requested:

☐ **Approved**

_____

_____

_____

☐ **Denied**

_____

_____

_____

Signature of Supervisor:_____ Date: ____ / ____ /_____